## **Department/Agency** Form Letter

This letter must be typed on your <u>Department Letterhead</u> (This letter is necessary for all agency firearms purchases)

Date:

CMP Distributors, Inc. 16753 Industrial Parkway Lansing, MI 48906 Phone: (517) 721-0970 or (866) 721-0970 Fax: (517) 721-0974
Tax Exempt Department Sales:
Please consider this letter our official Department/Agency order for the firearm(s) and/or high capacity magazine(s) described below.
Firearm and/or Magazine Description:
Quantity:
Make:
Caliber:
Barrel Length:
Model:
Finish:
Special Features:
The undersigned certifies that they are fully authorized to order and purchase the merchandise described above, by and for this Department/Agency. The above firearms and/or magazines will be owned by the Department/Agency and will not be for resale.  A signed Federal Excise Tax Exemption Certificate is being submitted with this order.
Signed,
(Title: Chief, Sheriff, Etc.)